

## TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

**Clerk: Carolyn Y. May**

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3<sup>rd</sup> November 2017

Tintagel Visitor Centre  
Bossiney Road  
Tintagel  
Cornwall  
PL34 0AJ

### Minutes of the meeting of Tintagel Parish Council Wednesday 1<sup>st</sup> November 2017

**Present:** Cllrs. Wickett (Chairman), Dyer, Dale, Flower, Goward, Hart

**Also:** Cllr Barry Jordan (CC)

**Clerk:** Carolyn Y. May

**Apologies:** Cllrs. Brooks

**Members of the Public** – two

#### **Minute 2018/18 - 34**

Due to the absence of the Vice Chairman, Members were required to elect a Chairman for the meeting. It was **proposed** by Cllr. Dyer, **seconded** by Cllr. Hart and **RESOLVED** that Cllr. Wickett would be elected as Chairman, for the period 1<sup>st</sup> November until 6<sup>th</sup> December 2017. Unanimous. **Carried**

Cllr. Wickett took his seat, as Chairman.

**The Chairman read the following declaration:**

**Attendees please note:**

***This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, individual Councillors or members of the public.***

**Please be aware that, whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**

**Declarations of Interest** – Cllr Hart declared an Interest in Planning Application PA17/02754/PREAPP

**Invitation to members of the public to speak prior to formal meeting, (10 minutes allowed for this item).**

One member of the public asked when the flower baskets in the centre of the village would be removed. He was advised that the Parish Council had planned for the removal and that this would be undertaken in early course.

The same member of the public raised the issue of the Parish Council not having a Vice-Chairman. He was advised that the Parish Council did indeed have a Vice Chairman but that the VC was not present at the meeting. The rules, as defined by CALC, were explained.

Cllr. Jordan (CC) referred to the forthcoming Remembrance Service at Trevena Square. He explained that he had a poppy wreath for the event and asked if he might be permitted to lay the same at the Memorial. Cllr. Wickett explained that wreathes would not be placed at Trevena Square and that the service on the 11<sup>th</sup> was to honour the two-minute silence. It was then explained that wreaths would be laid at the War Memorial (St Materiana's Church) on Sunday 12<sup>th</sup> November.

Cllr. Jordan explained that he would not be able to attend the service on 12<sup>th</sup> November. It was suggested by Cllr Wickett that Cllr Jordan might request (the RBL) to lay his wreath at Trevena Square.

Cllr. Dyer raised the matter of white lining in Bossiney Road Car Park. She advised that only the residents parking bays had been white lined, with the remainder of the car park being left with faded lining.. Cllr Jordan acknowledged that the situation was unacceptable, and he undertook to raise the matter with Oliver Jones at Cornwall Council.

Cllr. Jordan advised Members that Cornwall Council (Transport Department) was, yet again, planning to grant licences for 'pop-up' food outlets, at three sites in the parish. The locations of the proposed sites are;

- Bossiney Road Car Park;
- Jeffrey's Pit Car Park and;
- Trebarwith Strand Car Park

Cllr Jordan stated that he was not in favour of the proposal. Members highlighted the fact that the Parish Council had objected to these outlets in the past, as they operate in competition with local businesses.

It was **agreed** that this matter would be placed on the Parish Council Meeting Agenda for 6<sup>th</sup> December and that the Clerk would respond to Cornwall Council on behalf of the Parish Council.

## **AGENDA**

### **MINUTES**

**Minute 2017/18-35 To Approve the Minutes of the previous meeting on the 4<sup>th</sup> October 2017 and matters arising.**

It was **proposed** by Cllr. Goward, **seconded** by Cllr. Dyer and **RESOLVED** that the minutes be signed as a true record of the meeting. Unanimous. **Carried.**

**Minute 2017/018 – 36 To Approve the Minutes of the Extraordinary Parish Council meeting of the 12<sup>th</sup> October 2017, plus matters arising.**

It was **proposed** by Cllr. Hart, **seconded** by Cllr. Dyer and **RESOLVED** that the minutes be signed as a true record of the meeting. Four in favour and one abstention. **Carried.**

**REPORTS** – None received

**PLANNING APPLICATIONS**

**Minute 2017/018 – 37**

PA17/02754/PREAPP

It was **proposed** by Cllr. Goward, **seconded** by Cllr. Dyer and **RESOLVED** that the matter be left on the table. Five in favour and one abstention. **Carried.**

**PLANNING DECISIONS** – Noted

**CORRESPONDENCE**

**Letter from the Autism Society** – was read to Members. A request was made by the Society to be granted permission to place notices in the Parish Council's lavatories. Members felt that the hand driers used in our facilities are limited. The Clerk is to correspond with the organisation.

**Minute 2017/018 – 38** It was **proposed** by Cllr. Hart, **seconded** by Cllr. Flower and **RESOLVED** that the request would not be granted as any such consent would likely set a precedent, resulting in a surfeit of such notices in the lavatories. Four in favour and one abstention. **Carried.**

**Letter from Georgia Butters** – noted

**Letter from Came & Co** – Social Hall Insurance – Hannah Richardson (Secretary of Tintagel Social Hall) asked if the Parish Council would pay the Social Hall insurance for 2018/19.

**Minute 2017/018 – 39** - It was **proposed** by Cllr. Dyer, **seconded** by Cllr. Hart and **RESOLVED** that the Parish Council would cover the cost of the Social Hall Insurance; that the Clerk would correspond with the insurers in order to ascertain what is covered by the insurance and to include the Social Hall insurance on the Parish Council's schedule. Four abstentions, three in favour. **Carried.**

**ACCOUNTS PAYABLE**

**Minute 2017/18 – 40** - It was **proposed** by Cllr Dyer; **seconded** by Cllr Goward and **RESOLVED** that the schedule of payments should be approved. Unanimous. **CARRIED**

**UPDATES**

**Trebarwith Lavatories** - Cllr Hart reported that he had a meeting arranged, with Mr John James (CC), to discuss the matter. This would take place on Friday 4<sup>th</sup> November 2017.

**Trevena Square** - Cllr. Hart reported that, due to other commitments, nothing had been done to progress this matter.

**Co-Option** – the leaflets are ready for distribution and Members have been allocated districts for distribution of the same. Applications are to be received by the Clerk, no later than 24<sup>th</sup> November and interviews will be held on 6<sup>th</sup> December, with a potential meeting start time of 6pm (to be advised). Cllr Brooks is to be asked to distribute leaflets at Treven, Trevillick and Tregatta. Cllr. Hodge is to be asked to distribute leaflets at Halgabron and Trethevey.

**Christmas Lights** – Cllr Wickett advised the meeting that there would be no Christmas lights in the village this year. Despite substantial effort, it had not been possible to employ an electrician to install the same. Cllr Hart felt that it was not appropriate to leave the village without Christmas lights and suggested that the Parish Council should place a Christmas Tree and lights in Trevena Square. It was **agreed** that the Clerk would write to the Christmas Lights Committee, outlining the Parish Council's proposal and explaining the reasons for the same. It was acknowledged that it is a delicate situation.

**Minute 2017/18 – 41** - It was **proposed** by Cllr. Hart, **seconded** by Cllr Dale and RESOLVED that the Parish Council would erect lights and a Christmas Tree in Trevena Square only. Four in favour and one abstention). **Carried**.

**TVC Printer** – This matter is to be brought back to the Parish Council on 6<sup>th</sup> December 2017.

**Bossiney Rd Car Park** – Cllr Wickett advised that the matter had now been forwarded to the relevant CC Committee for consideration.

**HMRC/Customs and Excise** – The Clerk advised Members that this matter was now in hand and, once relevant documentation was received by the Clerk, meaningful engagement could be undertaken.

**Annual Return** – The Clerk reported that the Annual Return had been submitted and acknowledged.

**Chairman's Discretionary Fund****Minute 2017/18 – 42**

Members discussed the proposed establishment of a 'Chairman's Discretionary Fund' for the purchase of small items, such as flowers. Members disagreed that a fund should be administered by a single Member. It was therefore **proposed** by Cllr. Flower, **seconded** by Cllr. Dale and RESOLVED that a 'Parish Discretionary Fund of £500 should be established. Cllr. Goward tabled an amendment by **proposing** that the fund should be limited to £300. This was **seconded** by Cllr Hart. Members voted two in favour and three against the amendment. **Not Carried**. A vote on the original proposal resulted in four in favour. **Carried**.

**Next Meeting Date: 1<sup>st</sup> November 2017 – Budget Meeting**

All Members are requested to provide a contribution to the Parish Council's Poppy Wreath. Donations will be collected at the meeting on 1<sup>st</sup> November.

**Precept Discussions**

Members discussed the 2018/19 Precept and agreed the budget heads for the financial year 2018/19 (appended at 'A').

**Minute 2017/18 – 43** – It was **proposed** by Cllr Hart, **seconded** by Cllr Flower and RESOLVED that the Parish Council would withdraw from CALC. Unanimous. **Carried.**

**Minute 2017/18 – 44** - – It was **proposed** by Cllr Hart, **seconded** by Cllr Goward and RESOLVED that the Parish Council would reduce the donations budget to £500.00. Three in favour, one against. **Carried.**

**Minute 2017/18 – 45** – It was **proposed** by Cllr Hart, **seconded** by Cllr Dyer and RESOLVED that the Parish Council would set the 2018/19 Precept at £95,000. Unanimous. **Carried.**

It was **agreed** that the refurbishment of Trevena Square would be financed, if necessary, from existing Parish Council funds.

**Formation of Sub-Committees** – this matter was deferred to the meeting on 6<sup>th</sup> December 2017.

The meeting closed at 21:40 hrs

Next meeting: 6<sup>th</sup> December 2017